

**CREATIVE INTRA LIMITED**

CIN: L51909PB1981PLC046333

Regd. Office: Aarti Complex, G.T. Road, Miller Ganj, Ludhiana – 141003

Ph. No.: 0161-3006100;

Website: www.creativeintra.in;

email ID: creativeintra@gmail.com

---

**POSTAL BALLOT NOTICE**

(Pursuant to Section 110 of the Companies Act, 2013 read with read with Rule 22 of the Companies (Management and Administration) Rules, 2014)

Dear Members,

Notice is hereby given pursuant to Section 110 and other applicable provisions, if any, of the Companies Act, 2013 (the “Act”) read with Rule 22 of the Companies (Management and Administration) Rules, 2014, (the “Rules”), as amended, seeking approval of the shareholders of Creative Intra Limited (the “Company”) to the appended special business by passing special resolution through Postal Ballot, including e-voting. The explanatory statement pertaining to the said resolution setting out the material facts and the reasons thereof is also annexed hereto.

**1. Voluntary delisting of the Equity Shares of the Company from the Calcutta Stock Exchange Limited**

To consider and, if thought fit, to pass, with or without modification, the following resolution as a Special Resolution:

“**RESOLVED THAT** pursuant to the applicable provisions of the Companies Act, 2013, the provisions of the Memorandum and Articles of Association of the Company, and in terms of the provisions of the Regulation 8 and other applicable provisions of the SEBI (Delisting of Equity Shares) Regulations, 2009, as amended, and subject to such other approvals, permissions and sanctions from the stock exchanges and other authorities as may be necessary in this regard, the approval of the shareholders of the Company be and are hereby accorded to the voluntary delisting of the Equity Shares of the Company from the Calcutta Stock Exchange Limited.

**RESOLVED FURTHER THAT** for the purpose of giving effect to the above resolution, the Board of Directors of the Company, which term shall include any Committee of the Board constituted or to be constituted hereafter, be and is hereby authorized on behalf of the Company to seek delisting of the Equity Shares of the Company from the Calcutta Stock Exchange Limited and to take such steps and to do all such acts, deeds, matters and things as it may, in its absolute discretion, consider necessary, expedient or desirable and as may be required in connection with the delisting of equity shares, and to settle any question, remove any difficulty or doubt that may arise in this regard, and to take such actions or give such directions as they may consider necessary or desirable and to apply for and obtain any approvals, permissions, sanctions which may be required in this connection.

**RESOLVED FURTHER THAT** the Board of Directors of the Company be and is hereby authorized to delegate all or any of the powers herein conferred upon it to any Committee or any of the Director(s) or any other officer or authorized representative of the Company, as they may deem fit in their absolute discretion, to give effect to the above mentioned resolution.”

Date: April 30, 2019  
Place: Ludhiana

By the Order of the Board of Directors

Sd/-  
Krishan Kumar  
(DIN: 01370644)  
Managing Director

**NOTES:**

- 1) The business set out in the Notice may be transacted through electronic voting system and the Company is providing facility for voting by electronic means.
- 2) The Statement pursuant to Section 102(1) of the Act setting out the material facts concerning the item of business to be transacted is annexed hereto.
- 3) Notice along with the Postal Ballot Form is being sent to the members whose names appear on the register of members as on April 26, 2019.
- 4) The Notice along with the Postal Ballot Form is being sent to the members in electronic form to the e-mail addresses registered with the Company. For members whose e-mail addresses are not registered, physical copies of the Notice are being sent by permitted mode along with a self-addressed postage pre-paid envelope.
- 5) Members who have received the Notice by e-mail and who wish to vote through physical Form may download the Postal Ballot Form attached to the e-mail or from the "Investor Relations" section on the Company's website: [www.creativeintra.in](http://www.creativeintra.in) where the Postal Ballot Notice is displayed and send the duly completed and signed Postal Ballot Form so as to reach the Scrutinizer on or before June 6, 2019.
- 6) Resolution passed by the members through postal ballot including voting by electronic means shall be deemed to have been passed as if they have been passed at an extra-ordinary general meeting of the members convened in that behalf.
- 7) Pursuant to the provisions of Section 108 of the Act read with the Companies (Management and Administration) Rules, 2014 and in terms of Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company has provided facility to members to exercise their votes through electronic means and have engaged the services of CDSL as the Authorised Agency to provide e-voting facility. Instructions for the process to be followed for voting through electronic means are annexed to the Notice.
- 8) The members can opt for only one mode of voting, i.e., either by physical ballot or e-voting. In case members cast their votes through both the modes, voting done by e-voting shall prevail, and votes cast through physical Postal Ballot Forms will be treated as invalid.
- 9) Voting rights shall be reckoned on the paid-up value of shares registered in the name of the member as on April 26, 2019.
- 10) Facility to exercise vote by postal ballot including voting through electronic means will be available during the period commencing from 9.00 a.m. (IST) on May 8, 2019 and ending at 5.00 p.m. (IST) on June 6, 2019.
- 11) A member cannot exercise his vote by proxy on postal ballot. Corporate / Institutional Members (i.e. other than Individuals, HUF, NRI, etc.) opting for physical ballot are also required to send certified true copy of the Board Resolution / Power of Attorney / Authority Letter, etc., together with attested specimen signature(s) of the duly authorized representative(s), to the Scrutinizer along with the Postal Ballot Form.
- 12) The Board of Directors has appointed Mr. Ashwani Khanna (Membership No FCS 3254 and CP No. 2220), M/s. Khanna Ashwani & Associates, Practising Company Secretary, Ludhiana, as a Scrutinizer to conduct the postal ballot voting process in a fair and transparent manner.
- 13) The Scrutinizer will submit his report to the Director after the completion of scrutiny, and the results of voting by postal ballot (including voting through electronic means) will be declared by placing the results along with the Scrutinizer's report on the Company's [www.creativeintra.in](http://www.creativeintra.in) and communicated to the Stock Exchanges.
- 14) The resolution, if approved, shall be deemed to have been passed on the last date of e-voting and receipt of Postal Ballot Forms, i.e. June 6, 2019.
- 15) In case of any query/grievance with respect to voting by postal ballot including voting through electronic means, please visit Help & FAQ's section and e-voting manual available at [www.evotingindia.com](http://www.evotingindia.com), under help section or write an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).
- 16) Members who have not registered their e-mail addresses are requested to register the same with the Company for sending future communication(s) in electronic form.
- 17) Instructions for process to be followed by members opting to vote through electronic means.

### **Explanatory Statement Pursuant to Section 102 of the Companies Act, 2013**

The equity shares of the Company are presently listed on the Calcutta Stock Exchange Limited, however, there is no trading in the shares of the Company since past several years. Thus, there is no benefit of liquidity available to the shareholders of the Company.

The Company incurs significant cost every year towards listing fee and other statutory compliances. Moreover, it has been observed that there has been no trading in the shares of the Company on CSE during the last several years.

The Board of Directors, therefore, considers that it would be in the best interest of the Company, its shareholders and trade associates to delist the equity shares of the Company from CSE.

In terms of the Regulation 8(1)(b) of the SEBI (Delisting of Equity Shares) Regulations, 2009, the special resolution, approving delisting of the equity shares on voluntary basis, if approved by the shareholders, shall be acted upon only if the votes cast by the public shareholders in favour of the resolution amount to at least two times the number of votes cast by public shareholders against it.

Accordingly, pursuant to Regulation 8 of the SEBI (Delisting of Equity Shares) Regulations, 2009, as amended, approval of the members is being sought, through postal ballot including e-voting, by way of a Special Resolution as set out in the Notice. Further, as per the Regulation 8(1)(b) of the SEBI (Delisting of Equity Shares) Regulations, 2009, the special resolution, if approved by the shareholders, shall be acted upon only if the votes cast by the public shareholders in favour of the resolution amount to at least two times the number of votes cast by public shareholders against it.

Accordingly, the approval of the members of the Company is sought by way of Special Resolution through postal ballot.

Except Ms. Alka Mittal, Mr. Mahesh Mittal, Ms. Raj Rani Mittal, Mr. Rajeev Mittal, Mr. Shiv Parshad Mittal, Ms. Uma Mittal and Mr. Vinayak Mittal, and their relatives, none of other Directors and Key Managerial Personnel of the Company or their relatives is concerned or interested, directly or indirectly, financially or otherwise, in the proposed resolution.

Date: April 30, 2019  
Place: Ludhiana

By the Order of the Board of Directors

Sd/-  
Krishan Kumar  
**(DIN: 01370644)**  
Managing Director

## **Instructions for E-voting**

Instructions for process to be followed by members opting to vote through electronic means:

- (i) The voting period begins at 09.00 a.m. (IST) on May 8, 2019 and end at 5.00 p.m. (IST) on June 6, 2019. During this period shareholders' of the Company, holding shares as on the cut-off date (record date) of April 26, 2019, may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting after June 6, 2019 after 5:00 p.m.
- (ii) The shareholders should log on to the e-voting website [www.evotingindia.com](http://www.evotingindia.com) during the voting period
- (iii) Click on "Shareholders" tab.
- (iv) Now Enter your User ID
  - For CDSL: 16 digits beneficiary ID,
  - For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
  - Members holding shares in Physical Form should enter Folio Number registered with the Company.
- (v) Next enter the Image Verification as displayed and Click on Login.
- (vi) If you are holding shares in demat form and had logged on to [www.evotingindia.com](http://www.evotingindia.com) and voted on an earlier voting of any company, then your existing password is to be used.
- (vii) If you are a first time user follow the steps given below:

	For Members holding shares in Demat Form and Physical Form
PAN	Enter your 10 digit alpha-numeric *PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders) Members who have not updated their PAN with the Company/Depository Participant are requested to use the first two letters of their name and the 8 digits of the sequence number in the PAN field. In case the sequence number is less than 8 digits enter the applicable number of 0's before the number after the first two characters of the name in CAPITAL letters. Eg. If your name is Ramesh Kumar with sequence number 1 then enter RA00000001 in the PAN field.
DOB	Enter the Date of Birth as recorded in your demat account or in the company records for the said demat account or folio in dd/mm/yyyy format.
Dividend Bank Details	Enter the Dividend Bank Details as recorded in your demat account or in the company records for the said demat account or folio. <input type="checkbox"/> Please enter the DOB or Dividend Bank Details in order to login. If the details are not recorded with the depository or company please enter the member id / folio number in the Dividend Bank details field as mentioned in instruction (vii).

- (viii) After entering these details appropriately, click on "SUBMIT" tab.
- (ix) Members holding shares in physical form will then directly reach the Company selection screen. However, members holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- (x) For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.

- (xi) Click on the EVSN for “CREATIVE INTRA LIMITED” to vote.
- (xii) On the voting page, you will see “RESOLUTION DESCRIPTION” and against the same the option “YES/NO” for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xiii) Click on the “RESOLUTIONS FILE LINK” if you wish to view the entire Resolution details.
- (xiv) After selecting the resolution you have decided to vote on, click on “SUBMIT”. A confirmation box will be displayed. If you wish to confirm your vote, click on “OK”, else to change your vote, click on “CANCEL” and accordingly modify your vote.
- (xv) Once you “CONFIRM” your vote on the resolution, you will not be allowed to modify your vote.
- (xvi) You can also take out print of the voting done by you by clicking on “Click here to print” option on the Voting page.
- (xvii) If Demat account holder has forgotten the password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- (xviii) Shareholders can also cast their vote using CDSL’s mobile app m-Voting available for android based mobiles. The m-Voting app can be downloaded from Google Play Store. iPhone and Windows phone users can download the app from the App Store and the Windows Phone Store respectively. Please follow the instructions as prompted by the mobile app while voting on your mobile.
- (xix) Note for Institutional Shareholders:
- Institutional shareholders (i.e. other than Individuals, HUF, NRI etc.) are required to log on to <https://www.evotingindia.com> and register themselves as Corporates.
  - A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).
  - After receiving the login details, a compliance user should be created using the admin login and password. The Compliance user would be able to link the account(s) for which they wish to vote on.
  - The list of accounts should be mailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) and on approval of the accounts they would be able to cast their vote.
  - A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
- (xx) In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions (“FAQs”) and e-voting manual available at [www.evotingindia.com](http://www.evotingindia.com) under help section or write an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).

Kindly note that the Shareholders can opt only for one mode of voting, i.e, either by Physical Ballot or E-voting. If you are opting for e-voting, then do not vote by Physical Ballot also and vice versa. However, in case shareholders cast their vote by Physical Ballot and e-voting, then voting done through E-voting shall prevail and voting done by Postal Ballot will be treated as invalid.

# CREATIVE INTRA LIMITED

CIN: L51909PB1981PLC046333

Regd. Office: GT Road Miller Ganj Ludhiana – 141003

Ph. No.: 0161-3006100; Website: www.creativeintra.in ; email ID: creativeintra@gmail.com

## POSTAL BALLOT FORM

1. Name and Registered Address of the sole/first named member : .....
2. Name(s) of the joint-holder(s), if any : .....
3. Folio No./DP ID No\*/Client ID (\*applicable to investors holding equity shares in demat form) : .....
4. No. of shares held : .....

I/We hereby exercise my/our vote in respect of the following special resolution to be passed through Postal Ballot for the special business stated in the Postal Ballot Notice dated April 30, 2019, by conveying my/our assent/dissent to the said resolution by placing (✓) mark at the appropriate box below:

S. No.	Description	No. of Shares	I/ We assent to the resolution (FOR)	I/ We dissent to the resolution (AGAINST)
1	Delisting of the equity shares of the Company on voluntary basis from The Calcutta Stock Exchange Limited.			

Place :

Date :

\_\_\_\_\_  
Signature of the Member

Note: Please read the instructions given overleaf carefully before exercising your vote.

Facility to exercise vote by postal ballot including voting through electronic means will be available during the following period:

Commencement of voting:

From 09.00 a.m. (IST) on May 8, 2019

End of voting:

Up to 5.00 p.m. (IST) on June 6, 2019

The facility for voting through electronic means will be disabled for voting by CDSL upon expiry of the aforesaid voting period.

## **INSTRUCTIONS:**

1. A member desiring to exercise vote by postal ballot may complete this Postal Ballot Form and send it to the Scrutinizer in the enclosed self-addressed pre-paid postage envelope. However, envelopes containing postal ballots, if deposited in person or sent by courier / registered / speed post at the expense of the member will also be accepted.
2. Alternatively, a member may vote through electronic means as per “Instructions for process to be followed by members opting to vote through electronic means” in the Postal Ballot Notice sent herewith.
3. This form should be completed and signed by the member. In case of joint holding, this form should be completed and signed (as per the specimen signature registered with the Company) by the first-named member and in his / her absence, by the next-named member.
4. The votes of a member will be considered invalid on any of the following grounds:
  - a. if the member’s signature does not tally;
  - b. if the member has marked his / her / its vote both for ‘Assent’ and also for ‘Dissent’ to the ‘Resolution’ in such a manner that the aggregate shares voted for ‘Assent’ and ‘Dissent’ exceeds the total number of shares held;
  - c. if the Postal Ballot Form is unsigned, incomplete or incorrectly filled;
  - d. if the Postal Ballot Form is received torn or defaced or mutilated such that it is difficult for the Scrutinizer to identify either the member, or the number of votes, or as to whether the votes are for ‘Assent’ or ‘Dissent’, or if the signature could not be verified or one or more of the above grounds.
5. A tick (✓) mark should be placed in the relevant box signifying assent/dissent for the resolution, as the case may be, before mailing the Postal Ballot Form.
6. Duly completed Postal Ballot Form should reach the Scrutinizer on or before 5.00 p.m. on June 6, 2019. If any Postal Ballot Form is received after this date, it will be strictly treated as if reply from such member has not been received.
7. Voting rights shall be reckoned on the paid-up value of shares registered in the name of the member as on April 26, 2019.
8. A member may request for a duplicate Postal Ballot Form, if so required, from the Company by writing at the Registered Office. However, the duly filled in duplicate Postal Ballot Form should reach the Scrutinizer not later than the date specified in note (6) above.
9. Corporate / Institutional members (i.e. other than Individuals, HUF, NRI, etc.) are also required to send scanned certified true copy (PDF Format) of the Board Resolution / Power of Attorney / Authority Letter, etc., together with attested specimen signature(s) of the duly authorized representative(s), to the Scrutinizer along with the Postal Ballot Form. In case of voting through electronic means, they may upload the same in the e-voting module in their login. The scanned image of the above mentioned documents should be in the naming format “Corporate Name\_EVENT NO.”
10. Members are requested NOT to send any other paper along with the Postal Ballot Form in the enclosed self-addressed pre-paid postage envelopes as all such envelopes will be sent to the Scrutinizer and any extraneous paper found in such envelopes would be destroyed by the Scrutinizer and the Company would not be able to act on the same.
11. A member need not use all his / her / its votes nor does he / she / it need to cast his / her / its votes in the same way.
12. The scrutinizer’s decision on the validity of the postal ballot form shall be final and binding.
13. The resolution, if approved, shall be deemed to have been passed on the last date of e-voting and receipt of Postal Ballot Forms, i.e. June 6, 2019.
14. Only a member entitled to vote is entitled to fill in the Postal Ballot Form and send it to the Scrutinizer, and any recipient of the Notice who has no voting right should treat the Notice as intimation only.