

CREATIVE INTRA LIMITED

CIN: L51909PB1981PLC046333

Regd. Office: Aarti Complex, G.T. Road, Miller Ganj, Ludhiana, Punjab-141003

Contact No: 0161-3006100

E-mail id: creativeinralimited@gmail.com Website: www.creativeintra.in

NOTICE

NOTICE is hereby given that the **THIRTY EIGHTH ANNUAL GENERAL MEETING** of the Members of Creative Intra Limited will be held on Saturday, **28th Day of September, 2019** at **11:00 A.M.** at Aarti Complex, **G.T. Road, Miller Ganj, Ludhiana, Punjab-141003** to transact the following business:

ORDINARY BUSINESS:

ITEM NO.1: Adoption of Financial Statements and Other Reports

To receive, consider and adopt the Audited Financial Statements of the Company for the Financial Year ended **31st March, 2019**, together with Report of Board of Directors and Auditor's thereon.

ITEM NO.2: Re – Appointment of Mrs. Uma Mittal as a director liable to retire by rotation

To appoint a Director in place of Mrs. Uma Mittal (**holding DIN: 07170150**) who retires by rotation in terms of **Section 152(6)** of the Companies Act, 2013 and being eligible, offer herself for re-appointment.

SPECIAL BUSINESS

ITEM NO.3: Re-appointment of Mr. Timir Sen Gupta as an Independent Non-Executive Director

To consider, and if thought fit, to pass, the following Resolution as a **Special Resolution**:

“RESOLVED THAT pursuant to the provisions of Sections 149, 150, 152 and any other applicable provisions of the Companies Act, 2013 (“Act”) and the Companies (Appointment and Qualification of Directors) Rules, 2014 (including any statutory modification(s) or re-enactment thereof for the time being in force) read with Schedule IV to the Act and Regulation 16(1)(b) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, Mr. Timir Sen Gupta (DIN: 03395583), Independent Non-Executive Director of the Company, who has submitted a declaration that he meets the criteria of independence as provided in Section 149(6)

of the Act and Regulation 16(1)(b) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, as amended from time to time and who is eligible for reappointment, be and is hereby re-appointed as an Independent Non-Executive Director of the Company to hold office for second term of five consecutive years with effect from 29th September, 2019 to 28th September, 2024 and whose office shall not be liable to retire by rotation”.

RESOLVED FURTHER THAT any Director of the Company be and is hereby authorised to do all acts, deeds and things including filings and take steps as may be deemed necessary, proper or expedient to give effect to this Resolution and matters incidental thereto”.

ITEM NO.4: Re-appointment of Mr. Lakhwinder Kumar Aggarwal as an Independent Non-Executive Director

To consider, and if thought fit, to pass, the following Resolution as a **Special Resolution**:

“**RESOLVED THAT** pursuant to the provisions of Sections 149, 150, 152 and any other applicable provisions of the Companies Act, 2013 (“Act”) and the Companies (Appointment and Qualification of Directors) Rules, 2014 (including any statutory modification(s) or re-enactment thereof for the time being in force) read with Schedule IV to the Act and Regulation 16(1)(b) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, Mr. Lakhwinder Kumar Aggarwal (DIN: 02970656), Independent Non-Executive Director of the Company, who has submitted a declaration that he meets the criteria of independence as provided in Section 149(6) of the Act and Regulation 16(1)(b) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, as amended from time to time and who is eligible for reappointment, be and is hereby re-appointed as an Independent Non-Executive Director of the Company to hold office for second term of five consecutive years with effect from 29th September, 2019 to 28th September, 2024 and whose office shall not be liable to retire by rotation”.

RESOLVED FURTHER THAT any Director of the Company be and is hereby authorised to do all acts, deeds and things including filings and take steps as may be deemed necessary, proper or expedient to give effect to this Resolution and matters incidental thereto”.

Place: Ludhiana
Date: 30th August, 2019

Regd. Office: Aarti Complex,
G.T. Road, Miller Ganj,
Ludhiana, Punjab-141003

By Order of the Board
For **Creative Intra Limited**

Sd/-
Krishan Kumar
(Managing Director)
DIN: - 01370644
B-I, H. No.1362, Ram Nagar,
Civil Lines, Ludhiana -141001 Punjab

NOTES FOR MEMBER'S ATTENTION:

- 1. A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE ON A POLL INSTEAD OF HIMSELF/HERSELF AND SUCH PROXY NEED NOT BE A MEMBER OF THE COMPANY. THE PROXY, IN ORDER TO BE EFFECTIVE, MUST BE RECEIVED BY THE COMPANY NOT LESS THAN 48 HOURS BEFORE THE MEETING. THE BLANK PROXY FORM IS ENCLOSED.**

However, a person can act as proxy on behalf of members not exceeding fifty (50) and holding in the aggregate not more than ten percent of the total share capital of the Company.

2. Corporate members intending to send their authorized representatives to attend the Meeting are requested to send to the Company a certified true copy of the Board Resolution, pursuant to Section 113 of the Companies Act, 2013, authorising their representative to attend and vote on their behalf at the Meeting.
3. Members are requested to bring their attendance slip along with their copy of Annual Report to the Meeting.
4. In case of joint holders attending the Meeting, only such joint holder who is higher in the order of names will be entitled to vote.
5. The Company does not have any amount to be transferred to the Investor Education and Protection Fund (the IEPF) established by the Central Government.
6. The Securities and Exchange Board of India (SEBI) has mandated the submission of Permanent Account Number (PAN) by every participant in securities market. Members holding shares in electronic form are, therefore, requested to submit their PAN to their Depository Participants with whom they are maintaining their demat accounts. Members holding shares in physical form can submit their PAN to the Company at its registered office or to the registrar, Beetal Financial & Computer Services (P) Ltd, New Delhi.
7. The Register of Members and the Share Transfer Books of the Company shall remain closed from 23th September, 2019 to 28th September, 2019 (both days inclusive).

8. The Members holding shares in physical mode are requested to notify the change in their address/bank details, particulars of Bank Account if the same have not been sent earlier if any, at the earliest to the Registrar & Transfer Agent, Beetal Financial & Computer Services (P) Ltd, Beetal house, 3rd Floor, 99, Madangir, Near Local Shopping Centre, New Delhi-110062. or the Company at its registered office. However, members holding shares in electronic mode may notify the change in their address, if any, to their respective Depository Participants.
9. The information pursuant to Corporate Governance under SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 regarding the Directors seeking appointment/re-appointment in the Annual General Meeting is also being annexed hereto separately and forms part of the Notice. The Directors have furnished the requisite declarations for their appointment/re-appointment.
10. Members desiring any information, as regards Accounts, are requested to write to the Company at its Registered Office at least 10 days before the date of Annual General Meeting so as to enable the management to keep the information ready.
11. The copies of relevant documents can be inspected at the Registered Office of the Company on any working day between 10.30 A.M. to 06.30 P.M.
12. Members holding shares in the same/identical name(s) under different folios are requested to apply for consolidation of such folios and send relevant share certificates to the Company or Registrar and Transfer Agent, Beetal Financial & Computer Services (P) Ltd, New Delhi.
13. The Ministry of Corporate Affairs, Government of India, has taken a “Green Initiative in Corporate Governance” by allowing paperless compliances by the Companies and has issued circulars allowing Companies to send official documents to their members electronically. In support of the Green Initiative, your Company proposes to send the documents like Notice calling the Annual General Meeting and Annual Report containing Balance sheet, Statement of Profit & Loss and Director's Report etc and other communications in electronic form. The members are requested to support this Green Initiative by registering/updating their e-mail addresses with the Depository Participant (in case of shares held in dematerialized form) or with Registrar and Transfer Agent, Beetal Financial & Computer Services (P) Ltd., New Delhi (in case of shares held in physical form).
14. In Compliance with Section 108 of the Companies Act, 2013 and Rule 20 of the Companies (Management and Administration) Rules, 2014, substituted by Companies (Management and Administration) Amendment, Rules 2015, and Regulation 44 of the SEBI (Listed Obligations And Disclosures Requirements) Regulations 2015, the Company has provided a facility to the members to exercise their votes electronically through the electronic voting service facility arranged by Central Depository Services (India) Limited. The facility for voting, through ballot paper, will also be made available at the AGM and the members attending the AGM

who have not already cast their votes by remote e-voting shall be able to exercise their right at the AGM through ballot paper. Members who have cast their votes by remote e-voting prior to the AGM may attend the AGM but shall not be entitled to cast their votes again. The instructions for e-voting are annexed to the Notice.

15. The Results of the resolutions passed at the AGM of the Company will be declared within 48 working hours of conclusion of AGM. The results declared alongwith the Scrutinizer's report shall be placed on the Company's website www.creativeintra.in and on the website of CDSL and will be communicated to the stock exchanges.
16. The Annual Report 2018-19 is being sent through electronic mode only to the members whose email addresses are registered with the Company/Depository Participant(s), unless any member who have not registered their email addresses, physical copies of the Annual Report 2018-19 are being sent by permitted mode.
17. Mr. Ashwani Khanna proprietor of Khanna Ashwani & Associates, Practicing Company Secretaries, have been appointed as the Scrutinizer to scrutinize the e-voting process in a fair and transparent manner (including the ballot forms received from members who do not have access to the e-voting process). The Scrutinizer shall within a period of three working days from the conclusion of e-voting period, unblock the votes in presence of at least two witnesses, not in employment of the Company and make a report of the votes cast in favour or against, if any, forthwith to the Chairman of the Company.
18. A statement giving the relevant details of the Directors seeking re-appointment under Item No. 3 and 4 of the accompanying Notice is annexed herewith in explanatory statement pursuant to Section 102 of the Companies Act, 2013 in respect of Special Business.
19. Any person who become a member of this Company after dispatch of this Notice and holding shares as on cutoff date i.e. Saturday, 21st September, 2019 may obtain user Id and password for remote evoting by sending request at creativeintra@gmail.com
20. Shares of the Company are available for De-Materialization under ISIN- INE773K01013 Members who have not opted for De-Materialization are requested to do so in their own interest.

21. With reference to the SEBI circular bearing no. SEBI/HO/MIRSD/DOP1/CIR/P/2018/73 dated: 20th April, 2018, wherein the company is required to obtain the copy of Pan Card and Bank details from all shareholders holding shares of the Company in physical form.

The shareholders are requested to kindly furnish a self attested copy of their Pan Card and latest bank statement (not older than 3 months), along with a duly filled in Form appended as Annexure-A to this notice, so that all future dividends could directly be credited to their bank account and the company would be able to serve better in future.

Shareholders are requested to send the desired details/documents to the Registrar of Company Beetal Financial & Computer Services (P) Ltd, New Delhi /Company's Registered Office.

Shareholders may kindly note that in case Registrar/ Company do not receive any response from shareholders side, any future transactions in the shares like transfer, transmission, issue of duplicate share certificates etc. shall be subject to enhanced supervision by the Company. Therefore shareholders are advised to furnish your Pan and bank details to the company at the earliest.

22. Members are being informed that as per the SEBI Notification bearing no. SEBI/LAD-NRO/GN/2018/24 dated 8th June, 2018 and further amendment vide Notification no. SEBI/LAD-NRO/GN/2018/49 dated November 30, 2018, requests for effecting transfer of securities (except in case of transmission or transposition of securities) shall not be processed from 01 April, 2019 unless securities are held in dematerialized form with depositories.

The instructions for shareholders voting electronically are as under:

- (i) The voting period begins on 25th September, 2019 (10:00 am) and ends on 27th September, 2019 (17:00 pm). During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date i.e. 21st September, 2019 may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
- (ii) Shareholders who have already voted prior to the meeting date would not be entitled to vote at the meeting venue.
- (iii) The shareholders should log on to the e-voting website www.evotingindia.com.
- (iv) Click on Shareholders.
- (v) Now Enter your User ID
 - a. For CDSL: 16 digits beneficiary ID,
 - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
 - c. Members holding shares in Physical Form should enter Folio Number registered with the Company.

(vi) Next enter the Image Verification as displayed and Click on Login.

(vii) If you are holding shares in demat form and had logged on to www.evotingindia.com and voted on an earlier voting of any company, then your existing password is to be used.

(viii) If you are a first time user follow the steps given below:

For Members holding shares in Demat Form and Physical Form	
PAN	<p>Enter your 10 digit alpha-numeric PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders)</p> <ul style="list-style-type: none">Members who have not updated their PAN with the Company/Depository Participant are requested to use the first two letters of their name and the 8 digits of the sequence number in the PAN field.In case the sequence number is less than 8 digits enter the applicable number of 0's before the number after the first two characters of the name in CAPITAL letters. Eg. If your name is Ramesh Kumar with sequence number 1 then enter RA00000001 in the PAN field.
Dividend Bank Details OR Date of Birth (DOB)	<p>Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the company records in order to login.</p> <ul style="list-style-type: none">If both the details are not recorded with the depository or company please enter the member id / folio number in the Dividend Bank details field as mentioned in instruction (iv).

(ix) After entering these details appropriately, click on “SUBMIT” tab.

(x) Members holding shares in physical form will then directly reach the Company selection screen. However, members holding shares in demat form will now reach ‘Password Creation’ menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.

- (xi) For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (xii) Click on the EVSN for the relevant < CREATIVE INTRA LIMITED > on which you choose to vote.
- (xiii) On the voting page, you will see “RESOLUTION DESCRIPTION” and against the same the option “YES/NO” for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xiv) Click on the “RESOLUTIONS FILE LINK” if you wish to view the entire Resolution details.
- (xv) After selecting the resolution you have decided to vote on, click on “SUBMIT”. A confirmation box will be displayed. If you wish to confirm your vote, click on “OK”, else to change your vote, click on “CANCEL” and accordingly modify your vote.
- (xvi) Once you “CONFIRM” your vote on the resolution, you will not be allowed to modify your vote.
- (xvii) You can also take a print of the votes cast by clicking on “Click here to print” option on the Voting page.
- (xviii) If a demat account holder has forgotten the changed password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- (xix) **Shareholders can also cast their vote using CDSL’s mobile app m-Voting available for android based mobiles. The m-Voting app can be downloaded from Google Play Store. Apple and Windows phone users can download the app from the App Store and the Windows Phone Store respectively. Please follow the instructions as prompted by the mobile app while voting on your mobile.**
- (xx) **Note for Non – Individual Shareholders and Custodians**
- Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodian are required to log on to www.evotingindia.com and register themselves as Corporates.

- A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to helpdesk.evoting@cdslindia.com.
 - After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
 - The list of accounts linked in the login should be mailed to helpdesk.evoting@cdslindia.com and on approval of the accounts they would be able to cast their vote.
 - A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
- (xxi) In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions (“FAQs”) and e-voting manual available at www.evotingindia.com, under help section or write an email to helpdesk.evoting@cdslindia.com.

MEMBERS HOLDING EQUITY SHARES IN ELECTRONIC FORM, AND PROXIES THEREOF, ARE REQUESTED TO BRING THEIR DP ID AND CLIENT ID FOR IDENTIFICATION.

Place: Ludhiana
Date: 30th August, 2019

By Order of the Board
For **Creative Intra Limited**

Sd/-
Krishan Kumar
(Managing Director)
DIN: - 01370644
B-I, H. No.1362, Ram Nagar,
Civil Lines, Ludhiana -141001 Punjab

ANNEXURE TO THE NOTICE:

EXPLANATORY STATEMENT PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013:

ITEM NO. 3 and 4

Mr. Timir Sen Gupta (DIN: 03395583) and Mr. Lakhwinder Kumar Aggarwal (DIN: 02970656) were appointed as an Independent Non- Executive Directors of the Company by the members at the 33rd AGM of the Company held on 30th September, 2014 for a period of five consecutive years commencing from 30th September, 2014 upto 29th September,2019.

As per Section 149(10) of the Act, an Independent Director shall hold office for a term of upto five consecutive years on the Board of a Company, but shall be eligible for re-appointment on passing a special resolution by the Company for another term of upto five consecutive years on the Board of a Company.

Based on recommendation of Nomination and Remuneration Committee and in terms of the provisions of Sections 149, 150, 152 read with Schedule IV and any other applicable provisions of the Act and SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, Mr. Timir Sen Gupta (DIN: 03395583) and Mr. Lakhwinder Kumar Aggarwal (DIN: 02970656), being eligible for re-appointment as an Independent Directors and offering themselves for re-appointment, are proposed to be re-appointed as an Independent Directors for second term of five consecutive years from 29th September, 2019 to 28th September, 2024.

The Company has received declaration from them stating that they meet the criteria of Independence as prescribed under sub-section (6) of Section 149 of the Companies Act, 2013 and Regulation 16(1)(b) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015. Both of them have also given their consent to continue to act as Directors of the Company, if so appointed by the members.

In the opinion of the Board, Mr. Timir Sen Gupta (DIN: 03395583) and Mr. Lakhwinder Kumar Aggarwal (DIN: 02970656) fulfil the conditions specified under Section 149 (6) of the Act, the Companies (Appointment and Qualification of Directors) Rules, 2014 and Regulation 16(1)(b) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 for their reappointment as an Independent Non-Executive Directors of the Company and are independent of the management. Copy of the draft letter for appointment of Mr. Timir Sen Gupta (DIN: 03395583) and Mr. Lakhwinder Kumar Aggarwal (DIN: 02970656) as an Independent Non-Executive Directors setting out terms and conditions would be available for inspection without any fee by the members at the Registered Office of the Company during normal business hours (10.30 A.M. to 06.00 P.M) on any working day, upto and including the date of AGM of the Company.

The Board considers that their continued association would be of immense benefit to the Company and it is desirable to continue to avail services of Mr. Timir Sen Gupta (DIN: 03395583) and Mr. Lakhwinder Kumar Aggarwal (DIN: 02970656) as an Independent Directors.

Accordingly, the Board recommends passing of the Special Resolution in relation to re-appointment of Mr. Timir Sen Gupta (DIN: 03395583) and Mr. Lakhwinder Kumar Aggarwal (DIN: 02970656) as an Independent Directors for another term of five consecutive years with effect from 29th September, 2019 to 28th September, 2024, for the approval by the shareholders of the Company.

Memorandum of Interest:

None of the Directors and Key Managerial Personnel of the Company or their relatives, except Mr. Timir Sen Gupta and Mr. Lakhwinder Kumar Aggarwal, are concerned or interested financially or otherwise, in the proposed Special resolution set out at Item No. 3 and 4 of the Notice.

Place: Ludhiana
Date: 30th August, 2019

By Order of the Board
For **Creative Intra Limited**

Sd/-
Krishan Kumar
(Managing Director)
DIN: - 01370644
B-I, H. No.1362, Ram Nagar,
Civil Lines, Ludhiana -141001 Punjab

ANNEXURE TO THE NOTICE:

Details of Director seeking appointment/re-appointment in the ensuing Annual General Meeting fixed on 28th September, 2019 as required under Regulation 36(3) of SEBI (Listed Obligations and Disclosures Requirements) Regulations 2015 and clause 1.2.5 of Secretarial Standard-2 on General Meeting are given hereunder:

Name of the Director	Mr. Timir Sen Gupta	Mr. Lakhwinder Kumar Aggarwal
Director Identification Number (DIN)	03395583	02970656
Date of Birth	28/11/1960	25/04/1971
Nationality	Indian	Indian
Date of Appointment on Board	14/01/2011	06/04/2012
Qualification	B.A.	B.Com
Expertise in specific functional areas	Rich experience in Accounts and Management	Rich experience in Finance
No. of Shares Held	Nil	Nil
List of Directorships held in other Companies including Listed Companies	Nil	1. Aggarwal Spintex Private Limited
Memberships / Chairmanships of Audit and Stakeholders' Relationship Committees of other Listed /Public Companies as on 31.03.2019	Audit Committees: NIL Stakeholders' Relationship Committees: NIL	Audit Committees: NIL Stakeholders' Relationship Committees: NIL
No of Meeting of Board attended during the year	10	10
Relationship with other Directors	Not Related to any Director	Not Related to any Director

Note: The particulars of Directors are as on 31.03.2019

Place: Ludhiana
Date: 30th August, 2019

By Order of the Board
For **Creative Intra Limited**

Sd/-
Krishan Kumar
(Managing Director)
DIN: - 01370644
B-I, H. No.1362, Ram Nagar,
Civil Lines, Ludhiana -141001 Punjab

ANNEXURE TO THE NOTICE: Annexure-A

To,
Beetal Financial & Computer Services (P) Ltd.
Beetal house, 3rd Floor, 99, Madangir,
Near Local Shopping Centre, New Delhi-110062.

Updation of Shareholders Information as mandated by SEBI

I/We request you to record the following information against my/our Folio No:

Folio No.	
Name of First Shareholder	
Name of Second Shareholder	
Name of Third Shareholder	
Pan (attached Self attested copy of Pan)	
Bank Details (attach Self attested copy of Bank Statement)	
PAN : Enclose self attested copy all holders/ joint holders	
E-mail id	
Mobile No.	
Bank details of First Holder	
Bank Account No.	
Name of Bank	
Branch Address	
IFSC No.	
MICR No.	

#A blank cancelled cheque with name of the first holder is enclosed to enable verification of bank details. Checklist for Shareholder:

1. Self-attested copy of PAN Card all holders / joint holders
2. Cancelled Cheque with name of the first holder
(if name is not printed, bank attested copy of the first page of pass book showing name of account holder)
3. Address proof of the first holder (self-attested copy of Aadhar-card /Passport)
(Note: all enclosures are mandatory)

I/We hereby declare that the particulars given above are correct and complete. If the transaction is delayed because of incomplete or incorrect information, I/We would not hold the Company/RTA responsible. I/We undertake to inform any subsequent changes in the above particulars as and when the changes take place. I/We understand that the above details shall be maintained till I/We hold the securities under the above mentioned Folio No. Further, as Green Initiative, I / We hereby agree to receive all future correspondence / documents of the Company in electronic mode at the E-mail Id mentioned above.

(-----)
First Holder

(-----)
Second Holder

(-----)
Third Holder

Date:

Place: